

BY-LAWS

JADRAN BEAVER VALLEY JUNIOR TAMBURITZANS

ARTICLE I ORGANIZATION

The orchestra is organized as a separate cultural group of the Croatian Social and Glee Club, Jadran (under Section VII and Article 4 of the by-laws) and it will be under the supervision of the Board of Directors of the CSGC as such. The by-laws of the Jadran Beaver Valley Junior Tamburitzans (JBVJT) may be altered and changed as circumstances warrant. However, a copy of all changes must be submitted in writing to the President of the Croatian Social and Glee Club, Jadran (CSGCJ) for approval, except for the Attachments. The Attachments may be amended by a vote of the majority of the Executive Board of JBVJT once per year.

ARTICLE II NAME

The name of the orchestra will be “Jadran Beaver Valley Junior Tamburitzans” or simplified by the initials JBVJT.”

ARTICLE III OBJECTIVES

The purpose of this organization is to educate, promote, preserve and present the heritage and culture of the Slavic nations through music and dance.

ARTICLE IV LOGO

The purpose of the Logo is to foster the public’s awareness of The Jadran Beaver Valley Junior Tamburitzans and to provide identification of association with and membership in the group. The primary focus of the JBVJT Logo will be as it appears in Attachment #1 to this document. The addition of TEXT and/or other artwork to the Logo must be approved by three quarters (3/4) vote of the parents¹ present at the first meeting in October. No other changes or alterations to the logo will be approved outside of this meeting.

ARTICLE V MEMBERSHIP

A. ACTIVE FULL MEMBERSHIP

1. Children between the ages of 4 and 21 years of age may become a member of the JBVJT.
 2. Family members financially responsible for children accepted for enrollment to the JBVJT are automatically accorded all the rights and privileges of full membership in the Parent Organization, provided they are in full compliance with all parts of these by-laws and Attachments.
 3. The membership year is from September to May. Membership into JBVJT is open from September 1st through November 30th. Any child wishing to become a member after November 30th must wait until the following September to enroll. Any exceptions to this policy must be approved by the JBVJT Executive Board with a majority vote.
 4. Students must become a member of the Croatian Fraternal Union in order to participate in the Croatian Fraternal Union Jr. Cultural Federation Festival held each year.
 5. Students are required to be an active participating member for seven months in order to be eligible for financial assistance for any JBVJT performances that require travel.
 6. Students must attend the majority of classes in order to participate in performances per the director’s discretion.
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7. Students attending practices beyond May 31st will be assessed one month dues.

B. AUXILIARY MEMBERS

1. Auxiliary members are defined as students who have graduated high-school.
2. Students must attend at least one practice a month if participating in the annual concert, unless otherwise discussed with director.
3. Students participating in the annual concert will be assessed \$100 for dues for the year
4. Students participating in the CFU Festival must attend practices in June as per the director's discretion.
5. Disbursement of any funds will be at the discretion of the Executive Board.
6. Students attending the CFU Festival only are required to attend classes in June and will be assessed one month's dues.

ARTICLE VI MANAGEMENT

JBVJT will be managed by its officers, elected by the parents of the members of the Jadran Beaver Valley Junior Tamburitzans' Parent Organization. Meetings will be held monthly during a regular practice. They will plan for and arrange the Annual Concert, Annual Budget, Public Appearances, Fund Raising Activities, and other activities that shall be in the best interest of the organization.

ARTICLE VII OFFICERS, QUALIFICATIONS, NOMINATIONS & ELECTIONS

A. The JBVJT Board consists of the following:

Executive Board – Officers

1. President
2. Vice President
3. Secretary
4. Treasurer

Board Members

1. Public Relations Coordinator
2. Trustees (3)

B. Qualifications of the Executive Board

1. Officers must have been a member in Good Standing for 2 consecutive years, the second anniversary of which must fall on or before the Election Meeting in September. Trustees and Public Relations Coordinator must have been a member in Good Standing for 1 year. This anniversary must fall on or before the Election Meeting in September.
2. Must have attended four (4) regular meetings in the 12 months prior to the election.
3. Spouses living in the same household shall not hold office during the same year.

C. Nomination and election to Office will be held at the first regular monthly meeting in September. Newly elected officers will assume their duties on the first day of October following the election.

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ARTICLE VIII DUTIES OF THE OFFICERS

A. In addition to the specific duties outlined below, all Officers of the Jadran Beaver Valley Junior Tamburitzans shall:

1. Perform all duties as required and as necessary to promote and continue the traditions of the JBVJT and of the Slavic heritage.
2. Address all complaints brought by any member of the Parent Organization during the next regularly scheduled parent meeting, after notice of the complaint, or during a special meeting as the situation may warrant and require.
3. Turn over all records in their possession pertaining to the JBVJT to their elected successor at least one week prior to the first meeting in October.
4. Appoint and dissolve all committees as the need arises.
5. Remove any members from any appointed committee when it is in the best interest of the organization.

B. PRESIDENT

The President shall:

1. Preside at all the meetings.
2. Preserve order and discipline.
3. Decide all questions of the organization subject to appeal.
4. President does not vote except to cast deciding votes on all questions.
5. May declare an office vacant when an officer of the organization is absent for three (3) consecutive regular meetings without being excused and order a special election to fill such a vacancy, or at the receipt of written intent to resign.
6. Be a delegate to all Cultural Federation Meetings.
7. Serve on the Board of Directors of the CSGCJ. If unable to attend CSGCJ meeting, can send a representative from the Executive Board.
8. Serve as the liaison between the Parent Organization and the JBVJT Instructors.
9. The president has the authority to appoint committee chairs as deemed necessary (i.e., Chair of Ways and Means, Chair of Costuming, Chair of the Concert/Social, Chair of a Special Event, etc.). The board can vote to dismiss a committee chair by a 2/3rd vote if it is in the best interest of the group.

C. VICE-PRESIDENT

The Vice-President shall

1. Assist the President as required.
2. In the absence of the President, perform all duties and exercise all the power of the office of President.

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D. SECRETARY

The Secretary shall

1. Keep proper records of the proceedings at all meetings and provide records of previous meetings when asked.
2. Distribute previous meeting's minutes by e-mail. Distribute printed copies to members who do not have internet access/email.
3. Report on communications received and respond appropriately and in a timely manner to all correspondence/communications as necessary or as directed by the President.
4. Annually verify, and more often as necessary, the JBVJT Parent's/Guardian's membership in the CSGCJ.
5. Reserve group transportation and accommodations for all group functions as directed by the President and coordinate disbursement of all payments in relation to such reservations with the Treasurer.
6. In the absence of the President and/or Vice-President, perform all duties and exercise all the power of the office of President.

E. TREASURER

The Treasurer shall

1. Accept and provide receipts necessary for all monies received by the JBVJT.
2. Make financial disbursements as directed.
3. Keep the Financial Records, whether handwritten or computerized in good order and provide reports of Income and Expenses at regularly scheduled meetings and as requested by any Officer of the JBVJT or CSGCT.
4. Together with the Executive Board develop a simplified Annual Budget and present it at the regularly scheduled December meeting for the Fiscal Year which begins on September 1st and ends on August 30th. Budget shall include and is not be limited to:
 - a. Membership Dues
 - b. Income
 - c. Known Expenses
 - d. Expected Expenses
 - e. Instrument Parts
 - f. Instrument Replacements
 - g. Costumes
 - h. Other paraphernalia associated with performances
 - i. Projected fund raising income and expenses
 - j. Interest income
5. Consolidate financial records for all internal and external audits
6. Provide financial strategies when appropriate and make recommendations based on experience and knowledge.
7. Deposit fees for instruments and costumes.

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F. PUBLIC RELATIONS COORDINATOR (PRC)

The PRC shall

1. Develop, design, produce and distribute all announcements and advertising for group performances, utilizing information provided by the President, Musical Director and Choreographer. This does not include fund raising activities where a performance may be scheduled, however, all Fund Raising committee members needing publicity materials will coordinate with the PRC for such materials and assistance as they may require.
2. Provide all public announcements for the News Media that promote and perpetuate the Jadran Beaver Valley Junior Tamburitzans and the Slavic Heritage.

G. TRUSTEES

There shall be three (3) trustees elected by the JBVJT Parent Organization annually. The Trustee receiving the most votes or as appointed by the President shall be the Chairperson of the Trustees.

1. They shall audit the books of the Treasurer at least once per year, more often if requested by the President.
2. Following the annual audit, they shall make a report to the JBVJT Parent Organization at the next regularly scheduled meeting.
3. They may also be called upon by the President to audit any report of a fund raising committee and report the results to the Parent Organization at the next regularly scheduled meeting.

ARTICLE IX CSGCJ LIASION

The CSGCJ president or designee will act as a liaison between the JBVJT and the CSGCJ and represent the CSGCJ at the parent or Executive Committee Board meetings. Parent members of JBVJT are ineligible for this position. The CSGCJ liaison will....

1. Have full power to vote on all issues.
2. Attend all regular, executive and special meetings of JBVJT
3. Partake fully in all discussions in front of the members during JBVJT parent meetings
4. Make recommendations to JBVJT and provide full reports to CSGCJ

ARTICLE X INSTRUCTORS

- A. Instructors are hired at the discretion of the Executive Board.
- B. There must be a ratio of not less than one instructor for every 15 children. This is not defined by discipline.
- C. The group may hire at least one Music Instructor and one Dance Instructor.
- D. The Executive Board will designate the lead instructor, who will be charge of all aspects of the Instruction. (S)He must coordinate with all of the instructors to insure proper instruction for the children.

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- E. These instructors must be deemed competent and agreeable to a majority of the Executive Board.
- F. The Executive Board must present the instructors for the year to the Parent Group by November 1st of each New Year.
- G. The parents must be given a biography of qualifications on each instructor as part of their initial information packet.
- H. The instructors are at-will contractors and may be dismissed by a 2/3 majority vote of the Executive Board. Should a problem arise and a special meeting be called after the year has begun, a 2/3 majority vote of the Executive Board would be necessary to dismiss an Instructor after September 1st.

ARTICLE XI MEETINGS

- A. Regular Meetings will be held monthly during regularly scheduled practices September through May.
- B. The President may call special Meetings at any time of the year or at the request of at least 3 members of the Executive Board.
- C. All business, financial and cultural matters will be discussed and decided by the majority of the members present at any meeting, regular or special.
- D. A quorum must be sitting for a meeting to be called to order
- E. A quorum is defined as a combination of parents and officers that equals 5 (five).
- F. Rules of Order
 - a. Call to Order
 - b. Roll Call of Officers
 - c. Minutes of the previous meeting
 - 1. Call for corrections or additions to the minutes
 - 2. Verbal vote of the minutes
 - d. Treasurer Report
 - 1. Trustee Audit Report, if due.
 - e. Secretary Report
 - 1. Reading of Communication
 - 2. Report of Correspondence Sent
 - f. Trustee Report
 - g. Public Relation Report
 - h. Other Committee Reports (i.e., Ways and Means, Costume, Concert, etc.)
 - i. Reports from the Executive Board
 - 1. Discussion
 - 2. Call for vote on Executive Board Recommendations
 - j. Unfinished Business
 - k. New Business
 - l. Application and initiation of new members
 - m. Adjournment

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ARTICLE XII PARENTAL AND MEMBER DUTIES AND RESPONSIBILITIES

A. CONDUCT

All parents/members will conduct themselves in a professional and socially acceptable manner so as to bring credit to the Jadran Beaver Valley Junior Tamburitzans, the Croatian Social and Glee Club Jadran, the Croatian Fraternal Union of America and the CFU² Junior Cultural Federation.

B. DUTIES and RESPONSIBILITIES

1. Parents/members must be members of the Croatian Social and Glee Club Jadran, before their child can become a member of the JBVJT.
2. Fully cooperate for the benefit, progress and success of JBVJT and the education of all the children.
3. Participate in group Fund Raisers to insure success.
4. Cooperate fully with the Officers and Directors to promote good order and discipline among the parent group and the children.
5. Encourage their child(ren) to practice the music, dance and singing.
6. Provide at least one parent/member to chaperone their child(ren) on all travel by the JBVJT, whether for a performance or an excursion, unless an exception has been granted, by the Executive Board and by substitution of another adult for chaperoning duties.
7. Sign an agreement of responsibility³ for any damage to instruments, costumes, other property, or the loss of any music while in the student's possession.
8. Pay the cost of lessons ("dues") in a timely manner, as determined by the Parent Organization at the first meeting in September of the new year and indicated on Attachment 3 of these By-laws.
9. Bring all complaints to the attention of the Executive Board in a timely manner.
10. Pay all outstanding fees or deposits due to either the Croatian Social and Glee Club Jadran and/or the Jadran Beaver Valley Junior Tamburitzans in full prior to any engagements involving travel.
11. In order to be a member in Good Standing, a parent/member must be current (as stated in number 8 above) with all dues payments. If a parent/member is not in good standing, they will lose their voting rights or possibly lose their membership in the JBVJT Parent Organization.
12. A parent/member must sign an "Agreement of Understanding"⁴ prior to their child(ren) being accepted as new members of JBVJT.

² Croatian Fraternal Union of America

³ See Attachment #2

⁴ See Attachment #3.

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ARTICLE XIII STUDENT DUTIES AND RESPONSIBILITIES

- A. Students are required to participate in dance, singing and instrument playing.
- B. Students are required to attend all practice sessions and public appearances as arranged by the Parent Organization in coordination with the Instructors.
- C. Students missing any rehearsal or performance must have been previously excused by an Officer of the Executive Board.
- D. Students will make every effort to learn the instrumental, dance and choral material as presented by the Instructors to the students in a fashion that is satisfactory to the Instructors.
- E. Students will cooperate with their Instructors so as not to disrupt any Practice Session or Performance.
- F. Students will not use their instruments, costumes or other paraphernalia for any event not sponsored by the Parent Organization, without the permission of the Executive Board in advance.
- G. Students will take care to protect and preserve all property of the JBVJT, CSGCJ and of any group or business of which they are the guests.
- H. Students will not participate in any event, whether legally sponsored or not, that would bring discredit to the JBVJT, CSGCJ, CFU or CFU JCF.

ARTICLE XIV DISCIPLINARY ACTION

A. PARENTS/MEMBERS

- 1. Parents/members who are not in compliance with any part of these By-Laws may be acquitted or be expelled from the Parent Organization. Expulsion from the Parent Organization renders their child(ren) ineligible to remain enrolled in the JBVJT.
- 2. Grievances against any parent/member must be brought to the attention of any member Officer of the Executive Board, which will meet prior to the next regularly scheduled Parent Meeting or Special Meeting, as called by the President or Executive Board, to:
 - a. Investigate the grievance.
 - b. Conclude on merits of the complaint by a majority vote.
 - c. Make a written recommendation to the full Parent Organization for discussion and vote on expulsion or acquittal.
 - (1) "Expulsion" can only result from a flagrant disregard and/or intentional violation of the rules which results in damage to property, persons or reputation of the JBVJT, CFU, CSCGJ, CFU, or CFU JCF.
 - (2) "Acquittal" should result when it has not been proven beyond a reasonable doubt that the person is guilty of the offense.

B. STUDENTS

- 1. Any student who becomes disobedient beyond reason, as reported to any member of the Executive Board by any Instructor, may be summarily discharged from any practice or performance with the concurrence of the President or another Board Member.
- 2. Any student may be suspended or expelled from the JBVJT for any violation of these By-Laws.

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C. RIGHT TO APPEAL

1. Any individual, parent or child disciplined has an automatic right of appeal.
2. Appeals must be hand written or typed and presented to an Officer of the Executive Board as soon as possible after the discipline has been voted by the Parent Organization.
3. The Executive Board will consider the appeal and make a recommendation to the Parent Organization at the next scheduled meeting for a vote to accept or deny the appeal.
4. While in the appeal process, the disciplined party is barred from practice sessions and performances.

ARTICLE XV CFU JUNIOR CULTURAL FEDERATION DELEGATES

- A. The President can be a delegate to the CFU JCF Meeting and may appoint up to three (3) additional delegates to the CFU JCF Meeting. A full quota of delegates need not be appointed and the President is not required to attend.
- B. Reimbursement of expenses
 1. Actual expenses for meals, gas and lodging will be reimbursed, as voted on by the Executive Board, by the JBVJT Parent Organization for a Delegate's travel to CFU JCF Meetings that are more than 60 miles from the Aliquippa Croatian Center.
 2. If a JBVJT Parent is on the Executive Board of the CFU JCF, all travel expenses will be paid by the group. If two or more JBVJT Parents are on the Executive Board of the CFU JCF, expenses will be paid for only one.
 3. Travel to any CFU JCF Meeting outside the Continental United States, except Canada, is at the expense of the member and will not be reimbursed by the JBVJT.

ARTICLE XVI COSTUMES AND INSTRUMENTS

- A. The JBVJT will furnish all costumes, instruments, strings, instrument cases, and music for all the students. Instrument "picks" and bows, and reeds will be the responsibility of the end user.
- B. Parents/members are responsible for monetary reimbursement for loss or damage to any item signed for to be used by the student.
- C. JBVJT will accept responsibility for keeping the instruments and any equipment in good working order.

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ARTICLE XVI FINANCES

A. GENERAL ACCOUNT

1. All money raised by the group, not designated as ITA⁵ money, will be deposited at the earliest possible time in a bank account. This money will be used to pay all expenses not associated with Individual Travel.
2. This account will bear interest, if possible.

B. INDIVIDUAL TRAVEL ACCOUNTS

1. The Treasurer will track all funds associated with a family’s ITA and provide the member with a copy of the account on a regular basis.
2. The money in this account remains the property of JBVJT and will be disbursed only as agreed to by the Parent Organization.
3. Rules governing the disposition of this account will be re-established annually and before the 1st of January and if they are not the previous year’s rules will remain in effect.
4. The rules for the ITA are established as Attachment 3 of the By-laws and must be provided to each family, every year.
5. Families who make the decision to travel in their own vehicles, and take their students with them, on any trip where a bus has been reserved, will travel at their own expense. At no time will the cost of a seat on the bus be reimbursed to the family in lieu of riding the bus.

ARTICLE XVII AMENDING THE BY-LAWS

These By-Laws or any part thereof may only be amended by presenting a resolution in writing at the first meeting in September of a New Year. The resolution will be read at the next two (2) meetings and proper notice given to the members, and on the third meeting, to be passed must have two-thirds (2/3) vote of all members present, members present representing the quorum of the total Parent Organization’s membership.

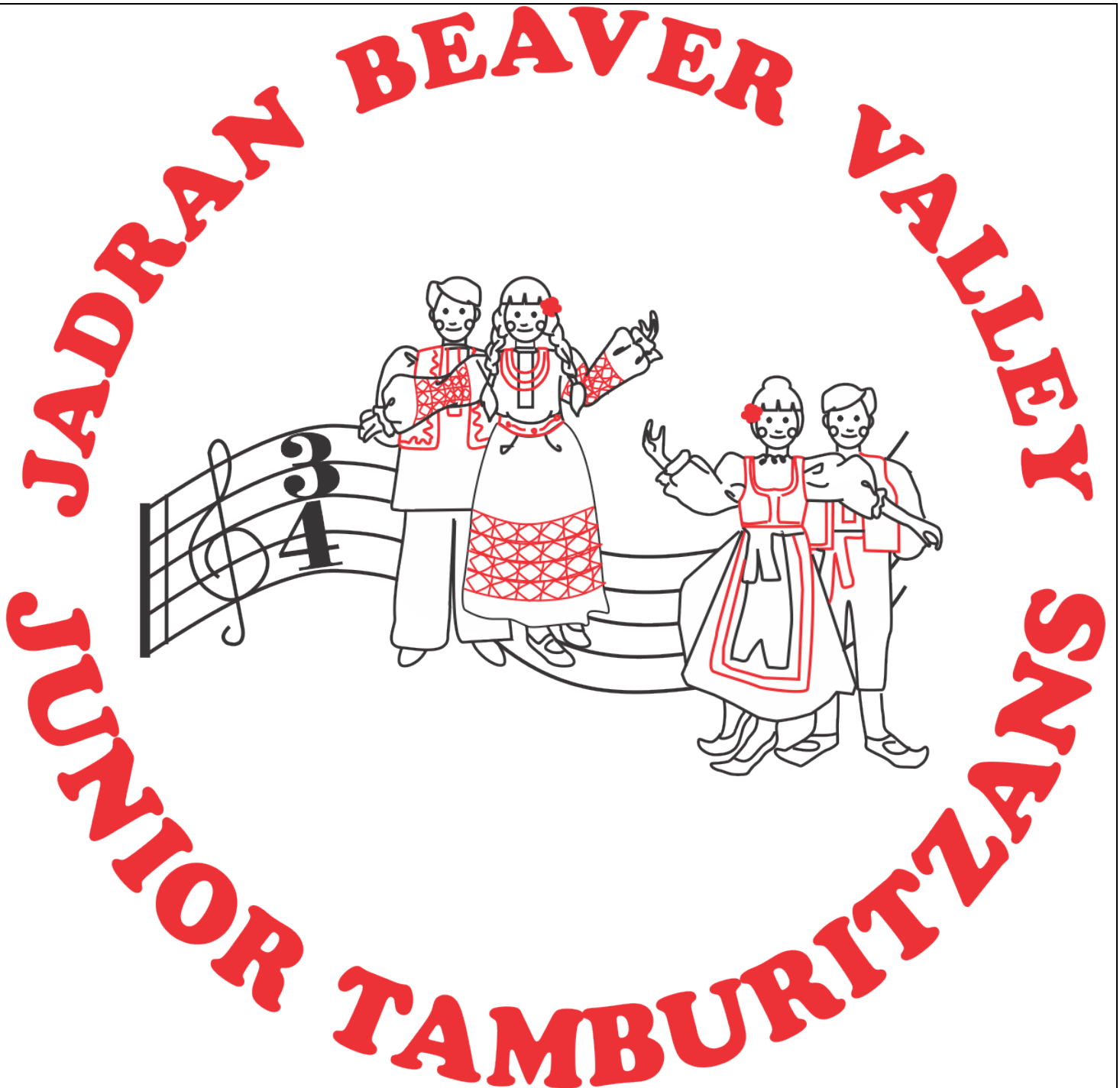
ARTICLE XVIII DISSOLUTION

- A. The Jadran Beaver Valley Junior Tamburitzans shall not be dissolved as long as the student membership remains at or above 10 students.
- B. If the Student Membership drops below 10 members, the President shall so advise the President of the CSCGJ and the CSCGJ will determine at what point the JBVJT is dissolved.
- C. If the CSCGJ determines that the JBVJT is not a viable organization and it is declared dissolved, all instruments, costumes, music and related paraphernalia will be returned to the CSCGJ and placed in the JBVJT storage room, and all financial documents and correspondence records will be turned over to the CSCGJ President.

| | | | |
|------------------------------|------|------------------------|------|
| Signature of President | Date | Signature of Secretary | Date |
| Signature of CSGCJ President | Date | | |

⁵ Individual Travel Account

ATTACHMENT # 1
JADRAN JUNIOR TAMBURITZA ORCHESTRA LOGO



**ATTACHMENT #2
INSTRUMENT AND COSTUME AGREEMENT**

I, _____, agree to accept full financial responsibility for any damage or loss of the instruments, costumes and other paraphernalia provided to my children as students of the Jadran Beaver Valley Junior Tamburitians, as well as any other equipment as I might be given in the performance of my duties and responsibilities. That equipment is detailed below.

I understand that I will not be responsible for normal wear and tear.

_____ Date: _____
Signature of Parent

_____ Date: _____
Witness by President or Musical Instructor

| | | | | |
|---------------|---------------|------|------|------|
| Item Received | | | | |
| Date Received | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |
| | | | | |
| Date Returned | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |

| | | | | |
|---------------|---------------|------|------|------|
| Item Received | | | | |
| Date Received | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |
| | | | | |
| Date Returned | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |

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Attachment 2 continued

| | | | | |
|---------------|---------------|------|------|------|
| Item Received | | | | |
| Date Received | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |
| | | | | |
| Date Returned | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |

| | | | | |
|---------------|---------------|------|------|------|
| Item Received | | | | |
| Date Received | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |
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| Date Returned | | | | |
| Condition | Excellent/New | Good | Fair | Poor |
| Signature | | | | |

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ATTACHMENT # 3 PARENT AGREEMENT OF UNDERSTANDING

Rules Governing Disbursement of ITA Money Account and Fund Raising Rules

General Fund Raising (GFR)

Recognizing that there are certain fixed expenses that the Group incurs in order to properly represent themselves to the public, there is a commitment to general fund raising that is necessary on the part of every JBVJT Family. The kinds of expenses that are paid for out of the general fund raising income may include (this is not an all-inclusive list and is subject to change):

1. Costume and prop materials.
2. Payment of accident Insurance
3. CFU Junior Cultural Federation Dues
4. Payment of the Music and Dance Instructor's travel and accommodations for the JBVJT Festival or any other JBVJT sponsored event.
5. Purchase of Instruments, Music and Musical equipment.
6. Payment of transportation for the child members of JBVJT.
7. Rental of a practice hall when the Croatian Club is unavailable.
8. Any shortfall in Instructor fees as a result of an inadequate collection of membership fees.
9. Purchases of advertising as deemed appropriate by the Executive Board.
10. Any other funds necessary to adequately run the JJT Group.
11. Payment of expenses for travel of President and/or delegate to the CFU Junior Cultural Federation meetings.

In order to have enough money to support the general fund activities, each family must make a commitment to contribute their time, effort and materials, as deemed appropriate by the JBVJT Parent Organization. When each fundraiser is planned, there will be a determination made as to whether or not it is a "General fund raiser" or "ITA fund raiser".

If it is determined that it will be a GFR, the Parent Organization, at the recommendation of the chairperson of the Ways and Means, will vote on a "minimal contribution". Each family must make the "minimal contribution" for each GFR. Any exception to the minimal contribution must be approved by a unanimous vote of the Executive Officers at an Executive Meeting.

Following the GFR the Ways and Means/Event Chairperson will provide a written report to the officers including the attainment of minimal contributions of each family

If a family chooses not to participate in a GFR fund raiser, and their participation is part of the minimal contribution, then that family will be assessed a financial penalty. That penalty amount will be decided by the JBVJT Executive Board in a Special Meeting to be held on the closest Wednesday before the next JBVJT monthly meeting. The family must be notified in writing and must be given documentation to support the calculation. If the penalty is not paid in full, at least 30 days after the notification, the family is not permitted to continue as a member of JBVJT and all costumes and instruments must be returned immediately. Any travel accommodations will be cancelled.

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Individual Travel Account (ITA)

1. All of the money in the Family ITA account belongs to The Jadran Beaver Valley Junior Tamburitzans.
2. The only money that may be credited to the ITA is money earmarked as ITA Fundraising Funds, or money expressly allocated from the General Fund balance as agreed to by a vote of the JBVJT Parent Organization.
3. If a family leaves the organization, for whatever reason, all money in their ITA will be re-deposited to the General Fund and their ITA will be closed. This will not be done until September 30th, following one year after departure. Example: a family decides in January 2014 that they no longer wish to be members of JBVJT. Their ITA account would not be moved to the General Fund until September 30, 2015.
4. Disbursement of funds in advance of a trip from ITAs will be at the request of the President and can only be used for the reasons listed in Paragraph 8 below.
5. Automatic reimbursement is authorized upon presentation of a receipt with the claim for reimbursement, provided the claim conforms to the authorized use of ITA funds.
6. Any discrepancy regarding ITA funds must be brought to the attention of the Treasurer or Committee chairperson by May 1st of the year in question. A written notice should be given to the Treasurer and/or Committee chairperson, with a copy to the President, detailing the disputed transaction, along with any supporting documentation.
7. At no time will these funds be authorized for disbursement, or reimbursement for:
 - a. Compensation to any individual, company or group for merchandise, property or services rendered to the family or any of its members, other than that for which it is intended.
 - b. For any of the purposes listed in Para 9 below when they are not in conjunction with a JBVJT sponsored function.
8. ITA money may only be used for the following:
 - a. Sleeping accommodations with no limitation on the number of accommodations.
 - b. Travel expenses associated with a performance or event sponsored by the JBVJT.
 - c. Meal expenses on any JBVJT sponsored trip that involves overnight accommodations
 - d. Parking fees on any sponsored trip regardless of distance or time involved.
 - e. Admission fees for JBVJT members and their family on JBVJT sponsored outings, at the discretion of the JBVJT Executive Board.
 - f. Families in need may use their ITA for monthly dues at the discretion of the Executive Board.

Individual Travel Account (ITA)

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 - c. Meal expenses on any JBVJT sponsored trip that involves overnight accommodations
 - d. Parking fees on any sponsored trip regardless of distance or time involved.
 - e. Admission fees for JBVJT members and their family on JBVJT sponsored outings, at the discretion of the JBVJT Executive Board.
 - f. Families in need may use their ITA for monthly dues at the discretion of the Executive Board.

Agreement of Understanding

Family _____

I read and understand all of the by-laws and the Attachments and agree to abide by them. I further understand that failure to comply may result in a financial penalty or expulsion from the JBVJT for my child and me.

I agree that the membership dues for my child(ren) are \$_____ per year. This amount may be paid on a monthly basis beginning September 21th and ending on May 21st for the 2016-17 year. A monthly payment of \$_____ will be due by the second Wednesday of each month. Failure to pay the monthly dues timely may jeopardize my ability to vote at JBVJT Parent Group meetings and may jeopardize my child's ability to receive instruction, as indicated below:

I understand that if I am greater than 60 days in arrears, I will not be able to vote at a JBVJT Parent meeting and will not be considered a member for quorum. If the membership dues are more than 120 days overdue a vote will be taken at the next Executive Committee meeting as to whether or not my child(ren) will be able to continue lessons.

I agree that all current dues must be paid prior to any performances.

If practices continue beyond May 31st 2017 due to further performances I agree to pay an additional one month's dues.

Parent/Guardian Signature: _____

Date: _____